EXPENSE REIMBURSEMENT

Week Start: Monday 8th February 2016 **Week End:** Sunday 14th February 2016

Name	Becky Norris
Show / Tour	TWR Kingsway Hall Hotel
Currency	Pound Sterling (£)
Exc. Rate	GBP => GBP @ 1.00000 (as of 08 Feb 2016)

Receipt Date	Company / Supplier	Expense Type	Receipt Total (GBP)	Claim Amount (GBP)	Converted Amount (GBP)
11/02/2016	Sainsburys	Props	£4.05	£4.05	£0.00
12/02/2016	Timpson	Equipment	£18.00	£18.00	£0.00
12/02/2016	Tiger	Equipment	£4.00	£4.00	£0.00
12/02/2016	PizzaExpress	Breakfast (x2)	£57.25	£20.00	£0.00
13/02/2016	Tesco	Props	£2.33	£2.33	£0.00
14/02/2016	Cards Galore	Props	£2.99	£2.99	£0.00
				TOTAL CLAIM (GBP)	**£51.37**