EXPENSE REIMBURSEMENT

Week Start: Monday 15th February 2016 **Week End:** Sunday 21st February 2016

Name	Becky Norris
Show / Tour	TWR Kingsway Hall Hotel
Currency	Pound Sterling (£)
Exc. Rate	GBP => GBP @ 1.00000 (as of 15 Feb 2016)

Receipt Date	Company / Supplier	Expense Type	Receipt Total (GBP)	Claim Amount (GBP)	Converted Amount (GBP)
15/02/2016	One Kew Road	Breakfast	£11.95	£10.00	£0.00
18/02/2016	Sainsburys	Props	£3.45	£3.45	£0.00
19/02/2016	Southern Railway	Travel	£34.40	£34.40	£0.00
20/02/2016	Claire's Accessories	Props	£10.00	£10.00	£0.00
20/02/2016	EE	Props	£29.99	£29.99	£0.00
				TOTAL CLAIM (GBP)	**£87.84**