EXPENSE REIMBURSEMENT

Week Start: Monday 22nd February 2016 **Week End:** Sunday 28th February 2016

Name	Becky Norris
Show / Tour	TWR Kingsway hall hotel
Currency	Pound Sterling (£)
Exc. Rate	GBP => GBP @ 1.00000 (as of 22 Feb 2016)

Receipt Date	Company / Supplier	Expense Type	Receipt Total (GBP)	Claim Amount (GBP)	Converted Amount (GBP)
25/02/2016	Sainsburys	Props	£2.55	£2.55	£0.00
26/02/2016	Tesco	Props	£4.90	£4.90	£0.00
26/02/2016	Pizza express	Breakfast	£44.35	£10.00	£0.00
				TOTAL CLAIM (GBP)	**£17.45**